

Notice of Meeting

Health and Wellbeing Board

**Date & time**

Thursday, 7 December
2017
at 1.00 pm

Place

Old Council Chamber,
Reigate and Banstead
Borough Council. Town Hall,
Castlefield Road, Reigate,
RH2 0SH

Contact

Richard Plummer
Room 122, County Hall
Tel 020 8213 2782

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Richard Plummer on 020 8213 2782.

Board Members

Dr Andy Brooks (Co-Chairman)

Chief Officer, Surrey Heath Clinical Commissioning Group

Mrs Helyn Clack (Co-Chairman)

Cabinet Member for Health, Surrey County Council
Clinical Chair, Surrey Downs CCG

Dr Russell Hills

Cabinet Member for Children, Surrey County Council
Clinical Chair, East Surrey Clinical Commissioning Group

Mrs Clare Curran

Dr Elango Vijaykumar

Dr Charlotte Canniff

Clinical Chair, North west Surrey Clinical Commissioning Group

Dr Andy Whitfield

Clinical Chair, North East Hampshire and Farnham Clinical Commissioning Group

Peter Gordon

Chair, Healthwatch Surrey

Helen Atkinson

Strategic Director of Adult Social Care and Public Health, Surrey County Council

John Jory

Chief Executive, Reigate and Banstead Borough Council

David Munro

Surrey Police and Crime Commissioner

Dr David Eyre-Brook

Clinical Chair, Guildford and Waverley Clinical Commissioning Group

Mr Mel Few

Cabinet Member for Adults, Surrey County Council

Borough Councillor Paul Spooner

Leader, Guildford Borough Council

Borough Councillor Clive Smitheram

Epsom & Ewell Borough Council

Jason Gaskell

CEO, Surrey Community Action

Rose Durban

Interim Strategic Director of Children, Schools and Families, Surrey County Council

TERMS OF REFERENCE

The Health and Wellbeing Board:

- oversees the production of the Joint Health & Wellbeing Strategy for Surrey;
- oversees the Joint Strategic Need Assessment; and
- encourages integrated working.

PART 1 **IN PUBLIC**

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence and substitutions.

2 MINUTES OF PREVIOUS MEETING: 7 SEPTEMBER 2017

To agree the minutes of the previous meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

There were none.

a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (*Friday 1 December 2017*).

b Public Questions

The deadline for public questions is seven days before the meeting (*Thursday 30 November 2017*).

c Petitions

The deadline for petitions was 14 days before the meeting. No petitions have been received.

5 BOARD BUSINESS

To update the Board on any key issues relevant to its areas of work, membership and terms of reference.

6 FORWARD PLAN

To review and agree the Board forward work program.

(Pages 1
- 8)

- 7 ACTION REVIEW** (Pages 9 - 14)
To review and agree the Board actions tracker.
- 8 LETTERS CIRCULATED BY THE BOARD** (Pages 15 - 24)
To review letters sent by the co-chairman of the Board between the date of the last meeting and the current date.
- 9 PRIORITY STATUS UPDATE REPORT - PREVENTION** (Pages 25 - 44)
Purpose of the report: To provide the Health and Wellbeing Board with an update on progress against the 'Developing a Preventative Approach' priority in the Joint Health and Wellbeing Strategy since the Board's last update in January.
- 10 TRANSFORMING CARE PLAN** (Pages 45 - 58)
Purpose of the report: To update the Health & Wellbeing Board on the progress of the Surrey Transforming Care Plan (TCP).
Supporting people in Surrey with a learning disability and/or autism who display behaviour that challenges, including those with a mental health condition.
- 11 PROMOTING EMOTIONAL WELLBEING AND MENTAL HEALTH PRIORITY UPDATE** (Pages 59 - 68)
Purpose of the report: The purpose of this report is to review the final outcomes of the three year joint commissioning strategy on delivering the 'Promoting emotional wellbeing and mental health' priority action plan.
- 12 CHILDREN AND ADOLESCENT MENTAL HEALTH SERVICES TRANSFORMATION PLAN (2017)** (Pages 69 - 166)
Purpose of report: The Surrey Child and Adolescent Mental Health (CAMHS) Whole System Transformation Plan, updated October 2017, is presented for approval by the Surrey Health and Wellbeing Board.
- 13 CASE STUDY - INTEGRATED MODELS OF CARE**
The Board will be presented with a short presentation on Integrated Models of Care.
- 14 SURREY HEALTH AND WELLBEING BOARD COMMUNICATIONS AND ENGAGEMENT UPDATE** (Pages 167 - 172)
Purpose of the report:
To update the Health and Wellbeing Board on activity and progress relating to communications and engagement, to receive support from Board Members for overcoming current challenges and to secure endorsement for the next steps.
- 15 CCG COMMISSIONING INTENTIONS** (Pages 173 -

Purpose of the report: To fulfil the Board's duty of the Health and Social Care Act (2012) to ensure that commissioning intentions are aligned to the Surrey Joint Health and Wellbeing Strategy. 206)

16 DATE OF THE NEXT MEETING

The next public meeting of the Health and Wellbeing Board will be on 1 March 2018.

Julie Fisher
Acting Chief Executive
Surrey County Council

Published: Wednesday, 29 November 2017

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Health and Wellbeing Board will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
The Public engagement session held at the end of the meeting is made available to Members of the public wanting to ask a question relating to an Item on the current agenda. Questions not relating to items on the agenda will need to be submitted in advance of the meeting.
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Board Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Board Members may decline to answer a supplementary question.

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Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation